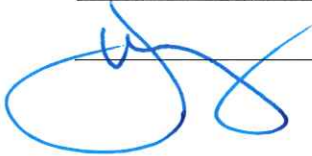


Nueces County Water Control &
Improvement District #4
Drought Contingency Plan



Texas Commission on Environmental Quality
Water Availability Division
MC-160, P.O. Box 13087 Austin, Texas 78711-3087
Telephone (512) 239-4691, FAX (512) 239-2214

**Drought Contingency Plan
For a Retail Public Water Supplier**

Name:	Nueces County Water Control & Improvement District #4	
Address:	1812 State Highway 361, Suite F	
Telephone Number:	(361) 749-5201	Fax: (361) 749-5799
Water Right No.(s):	1780006	
Regional Water Planning Group:	N	
Form Completed by:	Katie Barrett	
Title:	Office Manager	
Person responsible for implementation:	Mark Young	Phone: (361) 749-5201
Signature:		Date: 5/16/2019

Section I: Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the Nueces County Water District #4 (hereinafter referred as the District) hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this Drought Contingency Plan (DCP) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in this DCP.

The District obtains water from the City of Corpus Christi and therefore is contractually obligated to adhere to drought provisions set forth by that entity.

Section II: Public Involvement

A public meeting to receive comments on the DCP was held at a regular meeting of the Board of Directors, May 16, 2019.

Section III: Public Education

The District will periodically provide the public with information about the DCP, including information about the conditions under which each stage of the DCP is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of utility bill statements, notifications in the South Jetty (local newspaper), and under the conservation page of the District's website.

Section IV: Coordination with Regional Water Planning Groups

The service area of the District is located within the Coastal Bend Regional Water Planning Area (Region N) and District has provided a copy of this DCP to Region N in care of the Nueces County River Authority.

Section V: Authorization

The District Manager, or his/her designee is hereby authorized and directed to implement the applicable provisions of this DCP upon determination that such implementation is necessary to protect public health, safety, and welfare. The District Manager or his/her designee shall have the authority to initiate or

terminate drought or other water supply emergency response measures as described in this DCP.

Section VI: Application

The provisions of this DCP shall apply to all persons, customers, and property utilizing water provided by the District. The terms "person" and "customer" as used in the DCP include individuals, corporations, partnerships, associations, and all other legal entities.

Section VII: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by the District.

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (a) Irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (d) Use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (e) Flushing gutters or permitting water to run or accumulate in any gutter or street;
- (f) Use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (g) Use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (h) Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (I) use of water from hydrants for construction purposes or any other purposes other than firefighting.

Reservoir Capacity: the combined reservoir storage levels of Choke Canyon Reservoir and Lake Corpus Christi, as measured in percentage of the full combined volume.

Wholesale customers: any public or private utility that has a contract with the City of Corpus Christi to receive raw or treated water supplies and authority (through contracts) to resell this water to other users.

Section VIII: Criteria for Initiation and Termination of Drought Response Stages

The City Manager of the City of Corpus Christi or his/her designee shall monitor water supply and/or demand conditions on a weekly basis and shall determine when conditions warrant initiation or termination of each stage of the DCP, that is, when the specified "triggers" are reached. As the City of Corpus Christi deems initiation necessary the District will follow accordingly.

The triggering criteria to be monitored for determining reservoir system response stages is the combined reservoir storage levels of Choke Canyon Reservoir and Lake Corpus Christi, based on the TCEQ 2001 Agreed Order (amended April 17, 2001) relating to inflows into Nueces Bay and Estuary.

Stage 1 Triggers -- MILD Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirement and restrictions on certain non-essential water used when the combined storage level declines to below 40 percent.

Requirements for termination

Stage 1 of the DCP may be rescinded when the combined storage levels increases above 50 percent.

Stage 2 Triggers – MODERATE Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 2 of the DCP when the combined storage levels declines to below 30 percent.

Requirements for termination

Stage 2 of the Plan may be rescinded when the combined storage levels increase above 40 percent for a period. Upon termination of Stage 2, Stage 1 becomes operative.

Stage 3 Triggers – CRITICAL Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 3 of the DCP when the combined storage levels declines to below 20 percent.

Requirements for termination

Stage 3 of the Plan may be rescinded when the combined storage levels increase to above 30 percent. Upon termination of Stage 3, Stage 2 becomes operative.

Stage 4 Triggers – EMERGENCY Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions for Stage 4 of this DCP when the City of Corpus Christi determines that a water supply emergency exists based on:

- a. A major water line breaks, or pump or system failure occur, which causes unprecedented loss of capability to provide water service; or
- b. Water production or distribution system limitations; or
- c. Natural or man-made contamination of the water supply source occurs.

Requirements for termination

The emergency water shortage condition may be rescinded when the City of Corpus Christi deems appropriate.

Reservoir System Stage Response	CCR/LCC Combined Reservoir Storage Level	Target Demand Reduction Levels
Stage 1-Mild	<40%	10%
Stage 2-Moderate	<30%	20%
Stage 3-Critical	<20%	30%
Stage 4-Emergency	Not Applicable	50%

Section IX: Reservoir System Stages Response Notification

The City of Corpus Christi shall monitor water supply and/or demand conditions on a weekly basis and shall determine that a mild, moderate, severe, critical, or emergency water shortage condition exists and the District shall implement the following notification procedures.

Notification of the Public:

The District Manager, or designee, shall notify the public for every change in drought stage status by any or all of the following:

District's website (www.ncwcid4.org)

Publication in the South Jetty

Notice on the monthly billing

Signs posted in public places

Additional Notification:

The District Manager, or designee shall, at a minimum, notify directly, or cause to be notified directly, the following individuals and entities for every change in drought stage status:

Mayor and members of the City Council

Fire Chief

City and/or County Emergency Management Coordinator

County Judge and Commissioner(s)

Major water users (such as industries)

Critical water users (such as hospitals)

Parks/street superintendents and public facilities managers

Texas Commission on Environmental Quality (TCEQ) – note TCEQ executive director MUST be informed within five (5) business days of mandatory water use restrictions being imposed

Section X: Reservoir System, Best Management Practices per Stage

A summary of water use reduction targets for each reservoir system stage response is presented in the following table. Further discussion on best management practices and implementation practices associated with each stage of response is included below. During Stages 2, 3, and 4, requests for exceptions may be presented to the District Manager or designee.

Stage 1 Response – Mild Water Shortage Watch

Target: During Stage 1, achieve a 10% reduction in daily treated water demand relative to treated water demand with the water use restrictions below.

Best Management Practices for Supply Management:

Under Stage 1, the District will:

Use more repair crews if necessary to allow for a quicker response time for water-line leak repair; and

District crews will begin monitoring customers' compliance with Stage 1 restrictions during the course of their daily rounds.

Use metering technology to track and eliminate leaks

Water Use Restrictions for Demand Reduction

Under threat of penalty for violation, the following water use restrictions shall apply to all persons during Stage 1:

- a. Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to **once per week**. The watering schedule will be determined by the District Manager or designee. Customers will be made aware of their designated watering day. However, irrigation of landscaped areas is permitted on any day if it is by means of a hand-held hose (with positive shutoff nozzle), a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system with a positive shutoff device. Exceptions for this restriction may be permitted, upon review and approval by the District Manager or designee, for the following uses: new plantings (for up to 60 days), vegetable gardens, athletic playing fields, and botanical gardens. In addition, this restriction does not apply to customers irrigating with well water.
- b. Use of water from hydrants shall be limited to fire-fighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the District.
- c. Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days. However, if the golf course utilizes treated effluent or a water source other than that provided

through the District's infrastructure, the facility shall not be subject to these regulations.

- d. The use of water to maintain integrity of building foundations is limited to designated watering days and is only permitted by use of hand-held hose or drip irrigation.

Stage 2 Response – Moderate Water Shortage Conditions

Target: During Stage 2, achieve a 20% reduction in total daily treated water demand relative to treated water demand with the water use restrictions below.

Best Management Practices for Supply Management:

In addition to the best management practices for supply management listed under Stage 1, the District will also do the following during Stage 2:

- a. Eliminate the flushing of water mains unless required for decontamination and/or public safety; and
- b. Review customers' water usage for compliance based on the previous month's water use and notify violators verbally or in writing as the situation dictates.

Water Use Restrictions for Demand Reduction:

All requirements of Stage 1 shall remain in effect during Stage 2 except as modified below:

- a. Irrigation of landscaped areas shall be limited to **once every other week**. The watering schedule will be determined by the District Manager or designee. Customers will be made aware of their designated watering day. However, irrigation of landscaped areas is permitted on any day if it is by means of a hand-held hose (with positive shutoff nozzle), a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system with a positive shutoff device. Exceptions for this restriction may be permitted, upon review and approval by the District Manager or designee, for the following uses: new plantings (for up to 60 days), vegetable gardens, athletic playing fields, and botanical gardens. In addition, this restriction does not apply to customers irrigating with well water. .
- b. The watering of golf course fairways with potable water is prohibited. The watering of greens and tees are limited to once every other week

unless the golf course utilizes treated effluent or a water source other than that provided through the District or done by means of hand-held hoses, hand- held buckets, or drip irrigation.

Stage 3 Response – CRITICAL Water Shortage Conditions

Target: During Stage 3, achieve a 30% or greater reduction in daily treated water demand relative to treated water demand with the water use restrictions below.

Best Management Practices for Supply Management:

In addition to the best management practices for supply management listed under Stage 2, the City will also do the following during Stage 3:

Upon written notice, disconnect the water meters of willful violators if absolutely necessary to prevent the deliberate wasting of water.

Water Use Restrictions for Demand Reduction:

All requirements of Stage 1 and 2 shall remain in effect during Stage 3 except as modified below:

- a. Irrigation of landscaped areas shall be **prohibited at all times**.
- b. Use of water to wash any motor vehicle, motorbike, boat, trailer, or other vehicle not occurring on the premises of a commercial car wash stations and not in the immediate interest of public health, safety, and welfare is prohibited.
- c. The filling, refilling, or adding of water to swimming pools, wading pools, and jacuzzi-type pools, and water parks (unless non-city, alternative source) is prohibited.
- d. The use of water to maintain the integrity of a building foundation is still permitted on the designated Stage 2 watering day and shall be done by hand or drip irrigation method.
- e. All fountains shall only operate to circulate water in order to maintain equipment.

Stage 4 Response – EMERGENCY Water Shortage Conditions

Target: During Stage 4, achieve a 50% or greater reduction in daily treated water demand relative to treated water demand with the below water use restrictions. Surcharges and reduced allocations are enforceable during Stage 4 water shortage conditions.

Best Management Practices for Supply Management:

In addition to the best management practices for supply management listed under Stage 3, the District will also do the following:

Call the 10 largest water customers in the area affected by the emergency condition, and if necessary, use runners in key areas to begin spreading the message of a major outage.

Water Use Restrictions for Demand Reduction:

During Stage 4, all requirements of Stage 1, 2, and 3 shall remain in effect except as modified below.

- a. Irrigation of landscaped areas is absolutely prohibited.
- b. Use of water to wash any motor vehicle, motorbike, boat, trailer, or other vehicle is absolutely prohibited.
- c. Associated uses of water not related to business process which are discretionary, such as equipment washing, shall be deferred until the Stage 4 emergency has been terminated.

Section XI: Water Allocation

In the event that water shortage conditions threaten public health, safety, and welfare, the District Manager is hereby authorized to allocate water according to the following water allocation plan:

SINGLE FAMILY RESIDENTIAL CUSTOMERS

"Household" means the residential premises served by the customer's meter.

"Persons per household" include only those persons currently physically residing at the premises and expected to reside there for the entire billing period. It shall be assumed that a particular customer's household is comprised of two (2) persons unless the customer notifies the District of a greater number of persons per household on a form prescribed by the District Manager. The District Manager shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every residential customer. If, however, a customer does not receive such a form, it shall be the customer's responsibility to go to the District offices to complete and sign the form claiming more than two (2) persons per household. New customers may claim more

persons per household at the time of applying for water service on the form prescribed by the District Manager. When the number of persons per household increases so as to place the customer in a different allocation category, the customer may notify the District on such form and the change will be implemented in the next practicable billing period. If the number of persons in a household is reduced, the customer shall notify the District in writing within two (2) days. In prescribing the method for claiming more than two (2) persons per household, the District Manager shall adopt methods to insure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of persons in a household or fails to timely notify the District of a reduction in the number of person in a household shall be fined not less than \$150.00. A monthly base amount of 3,000 gallons shall be established as a trigger point for each customer. Water consumption up to and including this amount will not include a drought surcharge. Above the 3,000 gallon consumption trigger point, with the Board of Directors approval, a reservoir system surcharge will be applied, explained in the chart below.

Residential water customers shall pay the following surcharges:

Stage 1: No Surcharge

Stage 2: Optional, water rate may be 1.5 times published rate/1000 gallons

Stage 3: Water rate will be 2 times published rate for all classes/1000 gallons

Stage 4: Water rate will be at 3 times published rate for all classes/1000 gallons

Master-Metered Multi-Family Residential Customers

The allocation to a customer billed from a master meter which jointly measures water to multiple permanent residential dwelling units (example: apartments, mobile homes) shall be allocated 3,000 gallons per month for each dwelling unit. It shall be assumed that such a customer's meter serves two dwelling units unless the customer notifies the District of a greater number on a form prescribed by the District Manager. The District Manager shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every such customer. If, however, a customer does not receive such a form, it shall be the customer's responsibility to go to the District offices to complete and sign the form claiming more than two (2) dwellings. A dwelling unit may be claimed under this provision whether it is occupied or not. New customers may claim more dwelling units at the time of applying for water service on the

form prescribed by the District Manager. If the number of dwelling units served by a master meter is reduced, the customer shall notify the District in writing within two (2) days. In prescribing the method for claiming more than two (2) dwelling units, the District Manager shall adopt methods to insure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of dwelling units served by a master meter or fails to timely notify the District of a reduction in the number of person in a household shall be fined not less than \$150.00. Customers billed from a master meter under this provision shall pay the following monthly surcharges:

Residential water customers shall pay the following surcharges:

Stage 1: No Surcharge

Stage 2: Optional, water rate may be 1.5 times published rate/1000 gallons

Stage 3: Water rate will be 2 times published rate for all classes/1000 gallons

Stage 4: Water rate will be at 3 times published rate for all classes/1000 gallons

Commercial Customers

A monthly water allocation shall be established by the District Manager, or his/her designee, for each nonresidential commercial customer other than an industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be approximately 90% percent of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. Provided, however, a customer, 90% percent of whose monthly usage is less than 6,000 gallons, shall be allocated 6,000 gallons. The District Manager shall give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the District to determine the allocation. Upon request of the customer or at the initiative of the District Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) one nonresidential customer agrees to transfer part of its allocation to another nonresidential customer, or (3) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the Water Allocation and Review Committee. Nonresidential commercial customers shall pay the following surcharges:

Commercial water customers shall pay the following surcharges:

Stage 1: No Surcharge

Stage 2: Optional, water rate may be 1.5 times published rate/1000 gallons

Stage 3: Water rate will be 2 times published rate for all classes/1000
gallons

Stage 4: Water rate will be at 3 times published rate for all classes/1000
gallons

Industrial Customers who use less than 100,000 gallons

A monthly water usage allocation shall be established by the District Manager or designee for each industrial customer, which uses less than 100,000 gallons of water for processing (e.g., a construction meter)

Method of establishing allocation.

When the combined reservoir capacity is less than 20% of total capacity (Stage 3), the industrial customer allocation shall be 90 percent of the customer's usage for the corresponding month's billing period during the previous 12 months prior to the implementation of Stage 1

If the customer's billing history is shorter than 12 months, the monthly allocation shall be 1/12 of 90% of the customer's maximum annual contracted amount until 12 months of billing history are established. However if the industrial customer does not have a water contract and does not have at least 12 months of billing history, then the new industrial customer will provide data regarding expected water use and District will determine allocation based on 90% of expected use to determine initial allocation until 12 months of billing history are established.

The District Manager shall give his best effort to see that notice of each industrial customer's allocation is mailed to such customer.

If, however, the customer does not receive such notice, it shall be the customer's responsibility to contact the District Billing Office to determine the allocation, and the allocation shall be fully effective notwithstanding lack of receipt of written notice.

Upon request of the customer or at the initiative of the District Manager, the allocation may be reduced or increased, if:

The designated period does not accurately reflect the customer's normal water usage because customer had shut down a major processing unit for overhaul during the period.

The customer has added or is in the process of adding significant additional processing capacity.

The customer has shut down or significantly reduced the production of a major processing unit.

The customer has previously implemented significant permanent water conservation measures.

The customer agrees to transfer part of its allocation to another industrial customer.

Other objective evidence demonstrates that the designated allocation is inaccurate under present conditions.

Industrial Customers who use less than 100,000 gallons shall pay the following surcharges:

Stage 1: No Surcharge

Stage 2: Optional, water rate may be 1.5 times published rate/1000 gallons

Stage 3: Water rate will be 2 times published rate for all classes/1000 gallons

Stage 4: Water rate will be at 3 times published rate for all classes/1000 gallons

Industrial Customers who use more than 100,000 gallons

A monthly water usage allocation shall be established by the District Manager or designee for each industrial customer, which uses water for processing (e.g., an industrial customer).

Method of establishing allocation.

When the combined reservoir capacity of Choke Canyon Reservoir and Lake Corpus Christi is less than thirty (30) percent of total capacity (Stage 2), the industrial customer allocation shall be eighty (80) percent of the customer's usage for the corresponding month's billing period during the previous twelve (12) months prior to the implementation of Stage 1 condition.

If the customer's billing history is shorter than twelve (12) months, the monthly allocation shall be one-twelfth of eighty (80) percent of the customer's maximum annual contracted amount until twelve (12) months of billing history are established. However, if the industrial customer does not have a water contract and does not have at least twelve (12) months of billing history, then the new industrial customer will provide data regarding expected water use and city will determine allocation based on eighty (80) percent of expected use to determine initial allocation until twelve (12) months of billing history are established. The District Manager shall give his best effort to see that notice of each industrial customer's allocation is mailed to such customer.

If, however, the industrial customer does not receive such notice, it shall be the customer's responsibility to contact the District billing office to determine the allocation, and the allocation shall be fully effective notwithstanding lack of receipt of written notice.

Upon request of the industrial customer or at the initiative of the District Manager, the allocation may be reduced or increased by the District Manager, if:

The designated period does not accurately reflect the customer's normal water usage because customer had to shut down a major processing unit for overhaul during the period.

The customer has added or is in the process of adding significant additional processing capacity.

The customer has shut down or significantly reduced the production of a major processing unit.

The customer has previously implemented significant permanent water conservation measures.

Industrial customers who use more than 100,000 gallons shall pay for the following surcharges:

Stage 1: No Surcharge

Stage 2: Optional, water rate may be 1.5 times published rate/1000 gallons

Stage 3: Water rate will be 2 times published rate for all classes/1000 gallons

Stage 4: Water rate will be at 3 times published rate for all classes/1000 gallons

Section XII: Enforcement

No person shall knowingly or intentionally allow the use of water from the District for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this DCP, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by District Manager. Any person that violates requirements set forth by this DCP shall be subjected to the following penalties:

Water Restriction Violations:

1st Offense: Written Notice

2nd Offense: Disconnect service with a \$150.00 reconnect fee

3rd Offense: Disconnect service with a \$300.00 reconnect fee

4th Offense: Disconnect service with a \$500.00 reconnect fee

5th Offense: Disconnect service with no reconnect (customer may file an appeal to the Water Allocation and Review Committee)

Any person whose name is on file with the utilities billing office as the customer on the water account for the property where the violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on said premises shall constitute prima facie evidence that the customer committed the violation, but said customer shall have the right to show that he did not commit the violation.

Section XIII: Variances

The District Manager, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this DCP if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (a) Compliance with this DCP cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.

- (b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the District within 5 days after the DCP or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the District Manager, or his/her designee, and shall include the following:

- (a) Name and address of the petitioner(s).
- (b) Purpose of water use.
- (c) Specific provision(s) of the DCP from which the petitioner is requesting relief.
- (d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
- (e) Description of the relief requested.
- (f) Period of time for which the variance is sought.
- (g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- (h) Other pertinent information.

XIV: Adoption of Plan

On May 16, 2019, the Drought Contingency Plan was discussed at a public meeting of the Board of Directors. The Board Meeting agenda was posted along with other items as part of the normal dissemination of the Board Meeting agenda. At this time the Board of Directors adopted the Drought Contingency Plan and the Water Conservation Plan. District Manager, Mark Young was named enforcement agent. Office Manager, Katie Barrett will be responsible for the annual reporting of the utility profile in accordance to TWDB and TCEQ.