SPECIAL MEETING

NOVEMBER 15, 2018

STATE OF TEXAS

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COUNTY OF NUECES

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On the 15th day of November, 2018, the Board of Directors for the Nueces County Water Control & Improvement District No. 4 convened at 10:00 a.m. in a Special Meeting at the District Office, 1812 State Hwy 361, Ste F, Port Aransas, Texas, there being present and in attendance the following to wit:

President Vice President Secretary Russ Miget Josh Garcia Walter Sohl

Director

Ed Reed

Manager

Mark Young

Finance Director

Denise Fox

Members

Absent:

Staff:

Secretary Pro Tem

Suzette Freeman

The meeting was called to order at the scheduled hour by the presiding officer, Mr. Miget, pursuant to notice posted.

Lift Station Control After discussion, Mr. Sohl made a motion to award the bid for the lift station control repairs to J.S. Haren for \$356,000.00. Mr. Garcia seconded the motion and it carried unanimously. A copy of the bid tabulation is attached to these minutes

Repairs

Manager's Report.

Mr. Young reported on maintenance and operations of the District. (A copy of this report is on file in the District's office.)

As there was no further business to come before the Board, a motion was duly made and seconded to adjourn.

NUECES COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

Russ Miget, President

ATTEST



November 6, 2018

Job No. 09872.B8.06

SENT VIA EMAIL

Mark Young Nueces County W.C.I.D. No. 4 1812 State Highway 361, Suite F Port Aransas, TX 78373

Subject: FEMA Project No. 32670 - Repairs and Elevating Lift Station Control Panels

Dear Mark:

As you are aware, bids were opened for the above subject project on November 1, 2018. We have reviewed the two (2) bids for the project and J. S. Haren Company is the apparent low bidder.

We have reviewed the bid package for J. S. Haren Company and have found it satisfactory.

It is the recommendation of Urban Engineering that the subject project be awarded to J. S. Haren Company for the base bid amount of \$356,000.

Sincerely,

URBAN ENGINEERING

Brian D. Wik

Brian Wik, P.E.

BDW/

Enclosures

xc: J. S. Haren Company

(361)854-3101

2725 SWANTNER DR. CORPUS CHRISTI, TEXAS 78404 www.urbaneng.com TBPE Firm #145 TBPLS Firm #10032400

FAX (361) 854-6001

Move Inf Move Out (2%)		TABULATION OF BIDS															
DESCRIPTION		Brian Wik, P. E.															
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Athens, TN 37303									ŀ								
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Electrical Improvements							\$	21,000.00	\$	20,000.00		20,000.00					
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1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1						BID BOND		YES				YES					
				Αſ	DE	NDUM No. 1						YES					

REGULAR MEETING

October 9, 2018

STATE OF TEXAS

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COUNTY OF NUECES

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On the 9th day of October, 2018, the Board of Directors for the Nueces County Water Control & Improvement District No. 4 convened at 5:00 p.m. in a Regular Meeting at the District Office, 1812 State Hwy 361 Ste F, Port Aransas, Texas, there being present and in attendance the following to wit:

President

Russ Miget

Vice President

Josh Garcia Secretary

Walter Sohl

Suzette Freeman

Secretary Pro-Tem

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Director

Ed Reed

Staff:

Manager

Mark Young

Finance Director

Denise Fox

The meeting was called to order at the scheduled hour by the presiding officer, Mr. Miget, pursuant to notice posted.

Minutes

A motion was made by Ms.Freeman and seconded by Mr. Reed to approve the minutes for the May 30th, 2018, June 28th, 2018 and the August 13th, 2018 meetings. The motion carried unanimously. (The minutes were mailed to each director prior to the meeting.) A copy of the minutes is attached.

Amend The proposed Resolution and Order Amending the Rate Schedule and the Rate 2018-2019 Operating Budget was presented for review. After discussion, Mr. Sohl Schedule made a motion to approve the Resolution and Order to amend the rate schedule and the 2018-2019 Operating Budget. Ms. Freeman seconded the motion and it carried 2018-2019 unanimously. (A copy of the Resolution and Order is attached and becomes a permanent Budget part of these minutes.)

Financial Reports Ms. Fox presented the Financial Statements for August 2018. After review and discussion Mr. Garcia made a motion to accept the financial reports. Ms. Freeman seconded the motion and it carried unanimously. (A copy of the financial reports are on file in the District's office.)

Manager's Report

Mr. Young reported on maintenance and operations of the District. (A

copy of this report is on file in the District's office)

As there was no further business to come before the Board, a motion was duly made and seconded to adjourn.

NUECES COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

ATTEST:

NUECES COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4 RESOLUTION AND ORDER AMENDING THE RATE SCHEDULE

On the 9th day of October, 2018 the Board of Directors of the Nueces County Water Control & Improvement District No. 4, convened in a Regular Meeting being open to the public at the regular meeting place thereof in said District, with the following members of the Board present:

Russ Miget	President
Josh Garcia	<u>Vice- President</u>
Walter Sohl	Secretary
Suzette Freeman	Secretary-Pro-Tem
Ed Reed	Director

The President of the Board presented an order amending the Nueces County Water Control and Improvement District No. 4 Rate Schedule. Minutes of the October 9, 2018 meeting will reflect the amended rates. Therefore, the Board of Directors organized a resolution to legally establish the amended rates.

The resolution and order was read in full and, after a full discussion thereof, Mr. Sohl made a motion that it be adopted. The motion was seconded by Ms. Freeman.. The motion, carrying with it the adoption of the resolution and order, prevailed by the following vote:

Ayes: <u>5</u>
Nayes: <u>-0-</u>

The President then declared the resolution and order finally passed and adopted. The resolution and order is as follows;

BE IT ORDERED, by the Board of Directors of the Nueces County Water Control & Improvement District No. 4, that the Rate Schedule is amended as listed on the attached schedule and is effective after publication.

Passed and approved by the Board of Directors of the Nueces County Water Control & Improvement District No. 4 on the 9th day of October, 2018.

Russ Miget, President

ATTEST:

2018-2019 Rates AMENDED RATES EFFECTIVE 10/01/2018

Fire Line (Monager Line) Return Check After Hours or Delinquent Fe Belinquent Fe Unauthorized Sewer Inspect Sewer Charge Crew		MI-4-W-1MI	oto Cantonio		Water	Water and Wastewater Tap Fees	Fees	Additional District Rates	
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Alter Hours or Werkend call /hr.			Wastewater Rates			Water Tap			2.30
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SPECIAL MEETING

AUGUST 13, 2018

STATE OF TEXAS

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COUNTY OF NUECES

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On the 13th day of August, 2018, the Board of Directors for the Nueces County Water Control & Improvement District No. 4 convened at 3:00 p.m. in a Special Meeting at the District Office, 1812 State Hwy 361, Ste F, Port Aransas, Texas, there being present and in attendance the following to wit:

President

Russ Miget

Vice President

Josh Garcia

Secretary Pro Tem

Suzette Freeman

Attorney

Charles Zahn

Staff:

Manager

Mark Young

Finance Director

Denise Fox

Members

Absent:

Secretary

Walter Sohl

Director

Ed Reed

The meeting was called to order at the scheduled hour by the presiding officer, Mr. Miget, pursuant to notice posted.

Option

After discussion, Ms. Freeman made a motion to approve the extension on

Agreement For Sale

the Option Agreement for Sale and Purchase with the City of Port Aransas on the following real property until January 1st, 2019:

And Purchase

Being Lots 1-10 Fifteen, Block 63, Lots 1-10, Block 64, ARANSAS

With The

HOLDING

COMPANY Section C, a subdivision in Port Aransas, Nueces County,

City of Port

Texas, as shown by map or plat thereof recorded in the Map Records of Nueces

<u>Aransas</u>

County, Texas, and the portion of Avenue D closed by Ordinance 77-13 by the City of Port Aransas and filed for record in Volume 1839, Page 810 in the Deed Records of

Nueces County, Texas, containing 1.83 acres of land, more or less.

Mr. Garcia seconded the motion and it carried unanimously. The extension of Option Agreement for Sale and Purchase is on file at the district office.

Amend

After discussion, Ms. Freeman made a motion to approve the Lease

The Lease Agreement

Agreement with the City of Port Aransas on the following real property until January 1st,2019:

With the

City of

Being Lots 1-5, Block 63, ARANSAS HOLDING COMPANY Section C,

Port Aransas subdivision in Port Aransas, Nueces County, Texas, as shown by map or plat thereof recorded in the Map Records of Nueces County, Texas, and the portion of Avenue D closed by Ordinance 77-13 by the City of Port Aransas and filed for record in Volume 1839, Page 810 in the Deed Records of Nueces County, Texas, containing 1.83 acres of land, more or less.

Mr. Garcia seconded the motion and it carried unanimously. The Amendment of lease is on file at the district office.

Waive Capital Fees for Of Port <u>Aransas</u>

After discussion, Mr. Garcia made a motion to deny the request by the City of Port Aransas to waive the Capital Impact Fees on the affordable housing project. Mrs. Freeman seconded the motion and it carried unanimously. A copy of Mr. Zahn's The City report is on file at the district office.

> As there was no further business to come before the Board, a motion was duly made and seconded to adjourn.

> > NUECES COUNTY WATER CONTROL

& IMPROVEMENT DISTRICT NO. 4

ATTEST:

Suzette Freeman, Secretary Pro Tem

SPECIAL MEETING

JUNE 28, 2018

STATE OF TEXAS

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COUNTY OF NUECES

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On the 28th day of June, 2018, the Board of Directors for the Nueces County Water Control & Improvement District No. 4 convened at 3:00 p.m. in a Special Meeting at the District Office, 1812 State Hwy 361, Ste F, Port Aransas, Texas, there being present and in attendance the following to wit:

President

Russ Miget

Vice President

Josh Garcia

Secretary Pro Tem

Suzette Freeman

Staff:

Manager

Mark Young

Finance Director

Denise Fox

Members

Absent:

Secretary

Walter Sohl

Director

Ed Reed

The meeting was called to order at the scheduled hour by the presiding officer, Mr. Miget, pursuant to notice posted.

Tank Maint

<u>Bids</u>

t

After discussion, Ms. Freeman made a motion to award the bid for the tank maintenance for the Ferry Pump Station to CFG Industries for the total base bid of \$442,500 and the added warranty of \$10,000.00. Mr. Garcia seconded the motion and it carried unanimously. A copy of the bid tabulation is attached to these minutes

Manager's Report.

Mr. Young reported on maintenance and operations of the District. (A

copy of this report is on file in the District's office.)

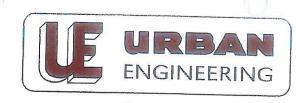
As there was no further business to come before the Board, a motion was duly made and seconded to adjourn.

NUECES COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

ATTEST:

Russ Miget, President

Suzette Freeman, Secretary Pro Tem



Job No. 9872.B8.02

June 18, 2018

N.C.W.C. & I.D. #4 Attn: Mark Young 1812 State Hwy 361, Ste. F Port Aransas, TX 78373

Subject: Ferry Landing Tank Maintenance, Port Aransas, Texas

Dear Mr. Young:

Transmitted herewith is a bid tabulation of bids received for the subject project. We have reviewed these bids and recommend award of project to CFG Industries, LLC for the total Base Bid in the amount of \$442,500 and Additive Alternate No. 1 in the amount of \$10,000. If you have any questions, please call.

Sincerely,

URBAN ENGINEERING

Stephen P. Grunewald, P.E.

SPG/ph Enclosures

(361)854-3101

2725 SWANTNER DR. • CORPUS CHRISTI, TEXAS 78404

www.urbaneng.com

TBPE Firm #145

TBPLS Firm #10032400

FAX (361)854-6001

1 1				1																					
M.K. PAINTING,	Total Price	\$ 167,500.00	\$ 247,000.00	\$ 8,000.00	\$ 6,000.00	\$ 16,000.00	\$ 500.00	\$ 445,000.00	\$ 57,000.00	\$ 87,000.00	\$ 8,000.00	9	3 158 500 00		\$ 445,000.00	\$ 158,500.00	\$ 603,500.00	\$ 6,000.00	6,000.00		12,000.00	12,000.00	609,500.00	615,500.00	120
	Unit Price		247,000.00	8,000.00	6,000.00	8,000.00	200.00		57,000.00	87,000.00	8,000.00	6,000.00	1					6,000.00	S		12,000,000 \$	S	S	S	
N.G. Painting, LP	Total Price		225,000.00 \$	6,000.00	5,000.00	18,000.00	\$ 00.005	404,500.00	\$ 00'000'09	75,000.00	6,000.00	5,000.00	146.500.00		404,500.00	146,500.00	551,000.00	10,000.00 \$	10,000.00		10,000.00	10,000.00	561,000.00	561,000.00	Not Noted
	Unit Price	B	225,000.00 \$	\$ 00.000,00	5,000.00 \$	\$ 00.000,0	\$ 00.003	55	\$ 00,000,00	75,000.00	6,000.00	5,000.00	9 49	>	S	S	S	10,000.00 \$	S		10,000.00	S	S	s	
Nova Paintings, LLC	Total Price	\$ 132,000.00 \$	\$ 220,000.00	\$ 6,000.00 \$	3,000.00 \$	16,000.00 \$		376,500.00	55,000.00	\$ 00.000.00	5,000.00	3,000.00 \$	133.500.00		376,500.00	133,500.00	510,000.00	10,000.00	10,000.00		20,000.00	20,000.00	520,000.00	530,000.00	140
	Unit Price	132,000.00	\$ 220,000.00	\$,000.00 \$	3,000.00	8,000.00	500.00	S	55,000.00	70,000.00	5,000.00	3,000.00 \$	0000	>	S	45	\$	10,000.00 \$	S		\$ 20,000.00	S	00	S	
Gulf States Protective Coatings, Inc.	Total Price	133,500.00 \$	183,300.00	4,500.00 \$	3,000.00	4,500.00	250.00 \$	329,050.00	57,500.00	62,000.00	4,500.00	3,000.00			329,050.00	127,250.00	456,300.00	20,000.00 \$	20,000.00		40,000.00	40,000.00	476,300.00	496,300.00	100
0	Unit Price	133,500.00 \$	183,300.00 \$	4,500.00 \$	3,000.00	2,250.00 \$	250.00 \$	\$	\$ 00.002,72	62,000.00	4,500.00 \$	3,000.00 \$	-	<u> </u>	50	S	S	\$ 00.000.00	S		40,000.00	S	\$	S	
CFG INDUSTRIES, LLC	Total Price	115,000.00 \$	190,000.00	\$ 00.000,6	2,000.00 \$	\$ 00:000'6	750.00 \$	325,750.00	45,000.00 \$	\$ 00.000,00	\$ 00.000,6	2,000.00 \$	-		325,750.00	116,750.00	442,500.00	10,000.00 \$	10,000.00		20,000.00 \$	20,000.00	452,500.00	462,500.00	06
Z	Unit Price	115,000.00	190,000.00	9,000.00 \$	2,000.00 \$	4,500.00 \$	750.00 \$	w	45,000.000 \$	\$ 00.000,00	9,000.00 \$	2,000.00 \$	1 00	•	S	S	s,	10,000.00 \$	S		20,000.00 \$	S	S	s	
Engineer's Estimate	Total Price	140,000.00	200,000.00	\$ 00.000,8	4,000.00 \$	16,000.00 \$	\$ 00.003	365,500.00	55,000.000 \$	75,000.00	5,000.00 \$	4,000.00 \$			365,500.00	139,500.00	505,000.00	ν,			, , , , , , , , , , , , , , , , , , ,	5			
	Unit Price	\$ 140,000.00 \$	\$200,000,00	\$ 5,000.00 \$	\$ 4,000.00 \$	\$ 00,000,8\$	\$ 00.003\$	ase Bid Part A \$	\$ 55,000.00 \$	\$ 75,000.00 \$	\$ 5,000.00 \$	\$ 4,000.00 \$	Bid Part B		I Part A \$	Part B \$	Bid Part A & B \$	\$ 00.00\$	emate No. 1 \$, , ,	emate No. 2 \$	Additive Alternate No. 1 \$	Iternate No. 2 \$	r Days
	Quantity + 5% Unit	1 LS	- LS	1 ES	1 LS	2 EA	r rs	Subtotal Ba	l rs	ST	rs	S			Base Bid	Base Bid	Total Base E	SI	otal Additive Alternate No. 1		SI.	Fotal Additive Alternate No.	us Additive A.	us Additive A	Number of Calendar Days
25		g and Illion Gal. 1		nterior and Existing 1	n Top of Tank	ss Steel Roof 2	-		allong Tank g and 000 Gal. 1 nrouding)	g and 300 Gal.	terior and Existing 1	Top of Tank						nd of nd of for another 2 pect, repair isinfect and ation at end 1p Sum	Tota	2	nd of for another 4 pect, repair sinfect and alion at end Lump Sum t of only the	Tota	Total Base Bid Plus	Total Base Bid Plus Additive Alternate No.	Numb

SPECIAL MEETING

MAY 30, 2018

STATE OF TEXAS

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COUNTY OF NUECES

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On the 30th day of May, 2018, the Board of Directors for the Nueces County Water Control & Improvement District No. 4 convened at 5:00 p.m. in a Regular Meeting at the District Office, 1812 State Hwy 361, Ste F, Port Aransas, Texas, there being present and in attendance the following to wit:

President
Vice President

Secretary Pro Tem Secretary

Director

Russ Miget Josh Garcia

Suzette Freeman

Walter Sohl Ed Reed

Staff:

Manager

Finance Director Attorney Engineer Mark Young Denise Fox Charlie Zahn

Jim Urban

The meeting was called to order at the scheduled hour by the presiding officer, Mr. Miget, pursuant to notice posted.

Minutes

A motion was made by Ms. Freeman and seconded by Mr. Reed to approve the minutes for the March $1^{\rm st}$, 2018. The motion carried unanimously. (The minutes were mailed to each director prior to the meeting.)

Oath of Office

Ms. Fox, a notary for the District, administered the oath of office to Mr.Sohl and Mr. Garcia and the official documents were executed for the district's records.

Board Reorgan-<u>ization</u>

Mr. Miget called for nominations to reorganize the Board of Directors. A motion was made by Mr. Reed to close the nominations and cast a ballot to return the following slate of officers. Ms. Freeman seconded the nomination and it passed by acclamation.

Russ Miget – President Josh Garcia – Vice-President Walter Sohl – Secretary Suzette Freeman – Secretary Pro-Tem Ed Reed – Director

Page 2

Mustang

Pump Station

Mr. Sohl made a motion to authorize management to bid Mustang Station including the generator portion of the WWTP project. Ms. Freeman seconded the motion and it carried unanimously.

Sub Lease

Mr. Reed made a motion to ratify the sub lease with the City of Port Ratification Aransas. Ms. Freeman seconded the motion and it carried unanimously.

Hurricane <u>Harvey</u>

Mark Young updated the board on the recovery efforts made from Hurricane Harvey.

Financial

Denise Fox presented the Financial Reports for April of 2018.

Reports

After review, Mr. Garcia made a motion to accept the reports as presented. Mr. Sohl seconded the motion and it carried unanimously. (A copy of the financial reports are on file in the district office.

Engineer's

<u>Report</u>

Mr. Urban reported on current projects. (A copy of this report is on file in the district's office.)

Manager's Report.

Mr. Young reported on maintenance and operations of the District. (A copy of this report is on file in the District's office.)

As there was no further business to come before the Board, a motion was duly made and seconded to adjourn.

> NUECES COUNTY WATER CONTROL & IMPRQVEMENT DISTRICT NO. 4

ATTEST:

Nueces County Water Control and Improvement District No. 4

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, <u>Josh Garcia</u> faithfully execute the duties of the office Control and Improvement District No. 4 of tability preserve, protect, and defend the Corof this State, so help me God.	he State of Texas, and will to the best of my
	Josh Garcia
SWORN TO and Subscribed before me by	Josh Garcia on this 🥳 day of
DENISE FOX NOTARY PUBLIC ID# 5424971 Sees of Texas	Denise Fox, Notary Public in and for the STATE OF TEXAS

Nueces County Water Control and Improvement District No. 4

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, <u>Walter Sohl</u> faithfully execute the duties of the office Control and Improvement District No. 4 of t ability preserve, protect, and defend the Cor of this State, so help me God.	the State of Texas, and will to the best of my
	Walter Sohl
SWORN TO and Subscribed before me by	Walter Sohl on this 30 day of
DENISE FOX NOTARY PUBLIC	Denise Fox, Notary Public in and for the STATE OF TEXAS

REGULAR MEETING

MARCH 1, 2018

THE STATE OF TEXAS

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COUNTY OF NUECES

On the 1st day of March, 2018, the Board of Directors of the Nueces County Water Control & Improvement District No. 4 convened at 5:00 P.M. in a Regular Meeting at the District Office. 1812 State Highway 361, Suite F, Port Aransas, Texas, there being present and in attendance the following, to wit:

> President Russ Miget Secretary Walter Sohl Director

Ed Reed

Director

Suzette Freeman

Staff:

Manager

Mark Young

Attorney

Charles W. Zahn, Jr.

Finance Director Engineer

Denise Fox Jim Urban

Auditor

Allan L. Johnson

Architect

Emily D. Rozypal, AIA

Members

Absent:

Josh Garcia

Vice-President

CALL TO ORDER

The meeting was called to order at the scheduled hour by the presiding officer, Mr. Miget, pursuant to posted notice.

APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON OCTOBER 12, **2017**

A motion was made by Ed Reed and seconded by Suzette Freeman to approve the minutes of the Regular Meeting of the Board of Directors held on October 12, 2017. The motion carried.

APPROVAL OF MINUTES OF A SPECIAL MEETING HELD ON FEBRUARY 5, 2018

A motion was made by Walter Sohl and seconded by Ed Reed to approve the minutes of a Special Meeting of the Board of Directors held on February 5, 2018. The motion carried.

APPROVAL OF 2014-2015 ANNUAL FINANCIAL REPORT

Allan L. Johnson, auditor for the District presented the Audit for the year ending September 30, 2017. After discussion Ed Reed moved to approve the Annual Financial Report for the Year ended September 30, 2017 presented by Allan L. Johnson. Walter Sohl seconded the motion and the motion carried. (A copy of the Annual Financial report is on file in the District Office.)

DISCUSSION ON NEW OFFICE AND MAINTENANCE FACILITY

Emily D. Rozypal, AIA of EDR Architects, PLLC discussed the proposed plans for a new office and maintenance facility to be constructed by the District on land owned by the District off of State Highway 361. The Board discussed the proposed plan, the cost to construct a building that could sustain a Category 4 wind storm event, and how the cost of the structure would be paid for. The Board agreed to tour a similar facility that has been constructed by the City of Rockport and advised staff to continue to develop plans for the new facility for further discussion by the Board and eventually the bidding and construction of the facility.

<u>DISCUSSION AND ACTION TO ORDER THE CANCELLATION OF THE 2018</u> <u>DIRECTOR'S ELECTION</u>

5. The Board's Attorney, Charles W. Zahn, Jr., advised the Board of Directors that in accordance with Section 2.053(a) of the Texas Election Code the election scheduled to be held on May 5, 2018 may cancelled because Josh Garcia and Walter Sohl are unopposed. Ed Reed moved that the election scheduled to be held on May 5, 2018 be cancelled and that Josh Garcia and Walter Sohl be certified as unopposed and elected as Directors of the Nueces County Water Control and Improvement District No. 4. Suzette Freeman seconded the motion and the motion carried. A copy of the Order of Cancellation is attached hereto.

APPROVE GOING OUT FOR BIDS FOR A NEW WATER TRUCK

6. Upon motion by Suzette Freeman and second by Ed Reed, the Board of Directors approved staff going out for bids for a new water truck for the District.

AUTHORIZE STAFF TO DETERMINE COST OF IMPROVEMENTS TO MUSTANG PUMP STATION

7. Upon motion by Suzette Freeman and second by Ed Reed, the Board of Directors authorized staff to proceed with an analysis to determine the cost to improve the Mustang Pump Station and bring the cost and recommendation back to the Board of Directors for further consideration.

<u>AUTHORIZE STAFF TO DETERMINE COST OF IMPROVEMENTS TO THE WASTE WATER TEATMENT PLANT</u>

8. Upon motion by Suzette Freeman and second by Ed Reed, the Board of Directors tabled the request to determine the cost to improve the waste water treatment plant.

CONSIDER AND APPROVE THE DISTRICT MANAGER'S ACTIONS ON BEHALF OF THE DISTRCT TO RECOVER FROM THE EFFECTS OF HURRICANE HARVEY

9. The District Manager discussed the actions taken on behalf of the District to recover from the effects of Hurricane Harvey. Ed Reed moved that the Board of Directors approve the actions taken by the District Manager on behalf of the District to recover from the effects of Hurricane Harvey. Suzette Freeman seconded the motion and the motion carried. A copy of the actions is attached hereto.

Walter Sohl moved that the consideration of an assistance check for the District Manager be taken off of the table from the previous meeting and that the District Manager be paid an assistance amount of \$7,500.00. Ed Reed seconded the motion and the motion carried.

APPROVE DECLARATION OF CERTAIN PROPERTY OF THE DISTRICT BE DEEMED AS SURPLUS PROPERTY

10. Charles W. Zahn, Jr., attorney for the District, advised the Board of Directors that the Board must declare property that is proposed for sale as surplus property before the same can be sold. Mr. Zahn advised the Board of Directors that the District is considering entering into an Option Agreement with the City of Port Aransas for the purchase and sale of certain property of the District described as follows:

Being Lots 1-10 Fifteen, Block 63, Lots 1-10, Block 64, ARANSAS HOLDING COMPANY Section C, a subdivision in Port Aransas, Nueces County, Texas, as shown by map or plat thereof recorded in the Map Records of Nueces County, Texas, and the portion of Avenue D closed by Ordinance 77-13 by the City of Port Aransas and filed for record in Volume 1839, Page 810 in the Deed Records of Nueces County, Texas, containing 1.83 acres of land, more or less.

Upon motion by Ed Reed and second by Suzette Freeman, the hereinabove referenced real property owned by the District was unanimously deemed to be surplus property.

APPROVE ENTRY INTO AMENDMENT OF LEASE AND OPTION AGREEMENT PURCHASE AND SALE WITH THE CITY OF PORT ARANSAS

11. Charles Zahn, attorney for the District, presented an Amendment of Lease with the City of Port Aransas adding additional property of the district to the original lease dated June 11, 1969 the additional property located in Port Aransas, Nueces County, Texas being described as follows:

All of Lots Four (4) and Five (5), Block Sixty-Three (63), SUBDIVISION "C", Mustang Island, Nueces County, Texas, together with all improvements thereon situated, if any, according to map or plat thereof recorded in the office of the County Clerk of Nueces County, Texas.

Ed Reed made a motion to approve the Amendment of Lease with the City of Port Aransas as presented and to authorize the District Manager to execute the same on behalf of the District. Suzette Freeman seconded the motion and the motion carried. (A copy of the Amendment of Lease is on file in the District Office)

Charles Zahn, attorney for the District, then presented an Option Agreement Purchase and Sale with the City of Port Aransas providing an option to the City of Port Aransas for a period of six (6) months, to purchase, upon the terms and conditions contained therein, the following property located in Port Aransas, Nueces County, Texas:

Being Lots 1-10 Fifteen, Block 63, Lots 1-10, Block 64, ARANSAS HOLDING COMPANY Section C, a subdivision in Port Aransas, Nueces County, Texas, as shown by map or plat thereof recorded in the Map Records of Nueces County, Texas, and the portion of Avenue D closed by Ordinance 77-13 by the City of Port Aransas and filed for record in Volume 1839, Page 810 in the Deed Records of Nueces County, Texas, containing 1.83 acres of land, more or less.

Suzette Freeman made a motion to approve the Option Agreement with the City of Port Aransas as presented and to authorize the District Manager to execute the same on behalf of the District. Ed Reed seconded the motion and the motion carried. (A copy of the Option Agreement is on file in the District Office)

FINANCIAL REPORT

12. Denise Fox, Finance Director for the District presented the financial report for the period ending December 31, 2017. Suzette Freeman moved that the financial report for the period ending December 31, 2017 be approved as presented. Ed Reed seconded the motion and the motion carried.

ENGINEER'S REPORT

13. There was no Engineer's Report presented at the meeting.

MANAGER'S REPORT

14. Mr. Young reported on maintenance and operations of the District. (A copy of this report is on file in the District Office.)

As there was no further business to come before the Board of Directors, a motion was made, seconded and approved to adjourn.

NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 4

Russ Miget its President

ATTEST:

ORDER OF CANCELLATION

The Nueces County Water Control and Improvement District No. 4 hereby cancels the election scheduled to be held on May 5, 2018 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

will be posted on Election Day at each polling place that would have been used in the election.

Director: Josh Garcia Walter Sohl Russ Miget President

Walter Secretary

ORDEN DE CANCELACIÓN

El Nueces County Water Control and Improvement District No. 4 por la presente cancela la elección que, de lo contrario, se hubiera celebrado el 5 de Mayo, 2018 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Director:

Josh Garcia Walter Sohl

El Díá de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado

Russ Miget

Presidente

Walter Sohl Secretario

SPECIAL MEETING

FEBRUARY 5, 2018

STATE OF TEXAS

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COUNTY OF NUECES

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On the 5th day of February, 2018, the Board of Directors for the Nueces County Water Control & Improvement District No. 4 convened at 9:00 a.m. in a Special Meeting at the District Office, 1812 State Hwy 361, Ste F, Port Aransas, Texas, there being present and in attendance the following to wit:

President

Vice President

Secretary

Russ Miget

Josh Garcia

Walter Sohl

Staff:

Manager

Mark Young

Finance Director

Denise Fox

Members

Absent:

Secretary-pro-tem

Suzette Freeman

Director

Ed Reed

The meeting was called to order at the scheduled hour by the presiding officer, Mr. Miget, pursuant to notice posted.

Directors'
<u>Election</u>

After discussing the upcoming election, Mr. Garcia made a motion to call the Directors' Election to be held on May 5, 2018 and that said election be held in accordance with the Texas Election codes. Mr. Sohl seconded the motion and it carried unanimously.

Manager's Report.

Mr. Young reported on maintenance and operations of the District. (A copy of this report is on file in the District's office.)

As there was no further business to come before the Board, a motion was duly made and seconded to adjourn.

NUECES COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

ATTEST:

Russ Miget, President

NOTICE AND ORDER OF ELECTION (AVISO Y ORDEN DE ELECCION)

An election is hereby ordered to be held on May 5, 2018 for the purpose of electing 2 Directors for the Nueces County Water Control and Improvement District No. 4. (Una eleccion es por este medio ordenada ser sostenida el 5 de Mayo 2018 para la eleccion de 2 directores del Nueces County Water Control and Improvement District No. 4.)

Notice is hereby given that the polling place listed below will be open from 7:00 a.m. to 7:00 p.m., on May 5, 2018, for voting in the General Election, to elect 2 Directors. (Dan por este medio el aviso esto el centro electoral puesto en una lista abajo estara abierto de 7:00 a.m. hast alas 7:00 p.m. el 5 de Mayo, 2016 para votar en unas elecciones generals para elegir 2 directores.)

Location of polling place: (Direction de las casillas electorales:)

Tower Center, 1812 State Highway 361, Suite F; Port Aransas, Nueces County, Texas.

Early voting by personal appearance will be conducted each weekday at the Port Aransas Community Center, 408 N. Alister Street, Port Aransas, Nueces County, Texas between the hours of 8:00 a.m. to 5:00 p.m. beginning on April 23, 2018 and ending on May 1, 2018, and 7:00 a.m. to 7:00 p.m. on April 28 and 29, 2018. (La votacion temprano por el aspect (aparicion) personal sera conducida cada dia laborable en el Port Aransas Community Center, 408 N. Alister Street, Port Aransas, Nueces County, Texas entre las horas de las 8:00 a.m. hasta las 5:00 p.m. el principio el 23 Abril, 2018 y terminando el 1 de Mayo, 2018, 7:00 a.m. hast alas 7:00 p.m. el 28 y 29 de Abril 2018.)

Applications for ballots by mail should be mailed to: (Las solicitudes de la votacion por el correo deberian ser enviadas a:)

Mark Young, Nueces County Water Control and Improvement District No. 4, Tower Center, 1812 State Highway 361, Suite F; Port Aransas, Texas 78373.

Applications for ballots by mail must be received no later than the close of business on April 24, 2018. (Las solicitudes de votaciones por el correo no deben ser recibudas mas tarde queal fin de negocios el 24 de Abril, 2018.)

day of February, 2018. (Emitada este dia

Walter Sohl, Secretary

alenera 2018)

Russell Miget President