

NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 4
MINUTES OF REGULAR MEETING
JUNE 16, 2022

THE STATE OF TEXAS §
 §
COUNTY OF NUECES §

On the 16th day of June, 2022, the Board of Directors for the Nueces County Water Control & Improvement District No. 4 convened at 3:30 p.m. in a Regular Called Meeting at the District Office, 200 Howard Boulevard, Port Aransas, Texas, there being present and in attendance the following to wit:

	President	Josh Garcia
	Vice President	Walter Sohl
	Secretary	Suzette Freeman
	Secretary Pro-Tem	James Pate
	Director	Ed Reed
Staff:	Manager	Scott Mack
	Finance Director	Larry Mendoza
	Finance Consultant	Denise Fox
	Attorney	Charles Zahn
	Engineer	Jim Urban
	Office Manager	Katie Barrett

CALL TO ORDER

1. The meeting was called to order at the scheduled hour by the presiding officer, Mr. Josh Garcia, pursuant to notice posted.

PUBLIC COMMENT

2. There was no public comment received by the Board of Directors

APPROVAL OF MINUTES

3. A motion was made by Ed Reed and seconded by Walter Sohl to approve the minutes of:
 - a. Regular meeting held January 20, 2022
 - b. Special meeting held February 16, 2022
 - c. Special meeting held March 03, 2022The motion carried unanimously.

DISCUSS AND TAKE ACTION ON LIGHTING OF THE LOGOS ON THE DISTRICT'S OVERHEAD WATER STORAGE FACILITY

4. After discussion, a motion was made by Suzette Freeman and seconded by Ed Reed to turn off lighting of the District's overhead storage facility until further notice. The motion carried unanimously.

DISCUSS AND TAKE ACTION TO ENTER INTO AN INTERLOCAL CONTRACT FOR CO-OPERATIVE PURCHASING WITH HOUSTON-GALVESTON AREA COUNCIL

5. After discussion, a motion was made by Ed Reed and seconded by Walter Sohl to enter into an interlocal contract and join co-operative purchasing with Houston-Galveston Area Council. The motion carried unanimously.

DISCUSS AND TAKE ACTION TO AWARD A CONTRACT TO PURCHASE SEWER CLEANING EQUIPMENT

6. After discussion, a motion was made by Ed Reed and seconded by Walter Sohl to award a contract and purchase sewer cleaning equipment from Texas Underground, Inc. for the sum of \$502,336.00. The motion carried unanimously.

DISCUSS AND TAKE ACTION TO AMEND THE LIQUID WASTE DISPOSAL RESOLUTION

7. After discussion, a motion was made by Walter Sohl and seconded by Suzette Freeman to amend the current Liquid Waste Disposal Resolution to state that grease will no longer be allowed to be dumped directly into the system and a fee of \$100.00 per dump will be required at District location. The Amended Liquid Waste Disposal Resolution was approved unanimously. A copy of the resolution is on file in the District offices.

DISCUSS AND TAKE ACTION TO AUTHORIZE THE STAFF AND PROFESSIONAL STAFF TO REVIEW AND UPDATE EXSISTING POLICIES OF THE DISTRICT

8. After discussion, a motion was made by Ed Reed and seconded by Suzette Freeman to authorize District Staff and professional staff to review and update existing policies of the District. The motion carried unanimously.

DISCUSS AND TAKE ACTION TO APPROVE LOW INCOME HOUSEHOLD ASSISTANCE PROGRAM WITH THE NUECES COUNTY COMMUNITY ACTION AGENCY

9. After discussion, a motion was made by Walter Sohl and seconded by Ed Reed to approve the Low Income Household Assistance Program Water Provider Agreement with the Nueces County Community Action Agency. The motion carried unanimously.

DISCUSS AND TAKE ACTION TO PROVIDE COST-OF-LIVING ADJUSTMENTS IN THE WAGES FOR THE EMPLOYEES OF THE DISTRICT

10. After discussion, a motion was made by Ed Reed and seconded by Suzette Freeman to provide the employees of the District with a cost-of-living wage adjustment. The motion carried unanimously.

DISCUSS AND TAKE ACTION TO ADJUST THE FISCAL YEAR 2021-2022 BUDGET OF THE DISTRICT TO COVER THE COST-OF-LIVING ADJUSTMENT FOR THE EMPLOYEES OF THE DISTRICT

11. After discussion, a motion was by Ed Reed and seconded by Walter Sohl to amend the fiscal year 2021-2022 budget to cover the cost-of-living adjustment for the employees of the District. The motion carried unanimously.

DISCUSS THE DROUGHT CONTINGENCY PLAN OF THE DISTRICT

12. A discussion took place on the current Drought Contingency Plan for the District.

RECEIVE LEGAL ADVICE FROM COUNSEL IN CONNECTION WITH A CAUSE NO. 021DCV-3370F, ELIZABETH HELEN SCHMIDL, PLAINTIFF VS NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO 4, DEFENDANT, IN 214TH JUDICIAL DISTRICT COURT, NUECES COUNTY, TEXAS

13. The Board of Directors received advice from District Attorney, Charles Zahn, regarding the case of Betty Schmidl v. Nueces County Water Control and Improvement District No.4, Cause No. 021 DCV- 3370F in the 214th Judicial District Court of Nueces County, Texas.

FINANCIAL REPORT

14. Larry Mendoza and Denise Fox, District Finance Director and Consultant, gave the financial report. Ed Reed made a motion to accept the report. This motion was seconded by Suzette Freeman and carried unanimously.

ENGINEER REPORT

15. District Engineer, Jim Urban, gave the Engineer report. Ed Reed made a motion to accept the report. This motion was seconded by Suzette Freeman and carried unanimously.

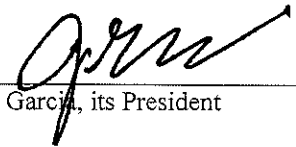
MANAGER REPORT

16. Scott Mack reported on budgetary aspects, maintenance, and operations of the District. Ed Reed made a motion to accept the report. This motion was seconded by Suzette Freeman and it carried unanimously.

ADJORN

17. As there was no further business to come before the Board of Directors, a motion was made by Josh Garcia, seconded by Suzette Freeman and approved to adjourn.

NUECES COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT NO. 4

By 
Josh Garcia, its President

ATTEST:


Suzette Freeman, its Secretary