

NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 4

MINUTES OF SPECIAL MEETING

October 26, 2022

THE STATE OF TEXAS     §  
                                     §  
COUNTY OF NUECES     §

On the 26th day of October, 2022, the Board of Directors for the Nueces County Water Control & Improvement District No. 4 convened at 4:00 p.m. in a Special Called Meeting at the District Office, 200 Howard Boulevard, Port Aransas, Texas, there being present and in attendance the following to wit:

	President	Josh Garcia
	Vice President	Walter Sohl
	Secretary	Suzette Freeman
	Director	Ed Reed
Staff:	Manager	Scott Mack
	Finance Director	Larry Mendoza
	Finance Consultant	Denise Fox
	Attorney	Charles Zahn
	Office Manager	Katie Barrett
	District Auditor	Gary Davenport
Absent:	Secretary Pro Tem	James Pate

**CALL TO ORDER**

1. The meeting was called to order at the scheduled hour by the presiding officer, Mr. Josh Garcia, pursuant to notice posted.

**DISCUSS AND APPROVE LETTERS OF REPRESENTATION AND LETTERS OF ENGAGEMENT**

2. Following a presentation and discussion of the letters of representation and engagement explained by District Auditor Gary Davenport, a motion was made by Ed Reed and seconded by Suzette Freeman to approve the letter of representation and the motion carried unanimously. A motion was made by Ed Reed and seconded by Suzette Freeman to approve the letter of engagement and the motion carried unanimously.

**DISCUSS AND APPROVE 2019-2020 FINANCIAL AUDIT**

3. District Auditor, Gary Davenport presented the audit for the 2019-2020 fiscal year. After discussion a motion was made by Ed Reed and seconded by Suzette Freeman to approve the Annual Financial Report for the year ended September 30, 2020. The motion carried unanimously. (A copy of the Annual Financial Report is on file in the District Office).

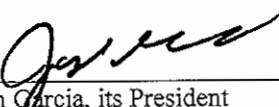
**DISCUSS AND TAKE ACTION ON UNIVERSITY OF TEXAS, WILSON COTTAGES, METER SIZING AND CAPITAL IMPACT FEE**

4. After discussion, a motion was made by Walter Sohl and seconded by Josh Garcia to approve a capital impact fee for a two inch meter at Wilson Cottages subject to compliance with the policies of the Board of Directors of the District.

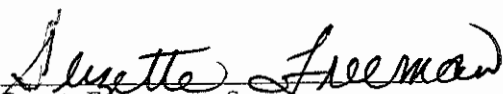
**ADJOURN**

5. As there was no further business to come before the Board of Directors, a motion was made by Suzette Freeman, seconded by Josh Garcia and approved to adjourn.

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AND IMPROVEMENT DISTRICT NO. 4

By   
Josh Garcia, its President

ATTEST:

  
Suzette Freeman, its Secretary