## NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 4 MINUTES OF REGULAR MEETING

November 30, 2023

THE STATE OF TEXAS §

§

COUNTY OF NUECES

On the 30th of November, 2023, the Board of Directors for the Nueces County Water Control & Improvement District No. 4 convened at 3:00 pm. in a Regular Called Meeting at the District Office, 200 Howard Boulevard, Port Aransas, Texas, there being present and in attendance the following to wit:

Vice President Secretary Pro-Tem

Walter Sohl James Pate

Director

Ed Reed

Staff:

Absent:

Manager

Scott Mack Larry Mendoza

Finance Director Office Manager

Katie Barrett Charlie Zahn

Attorney

President

Josh Garcia

Secretary

Suzette Freeman

### **CALL TO ORDER**

1. The meeting was called to order at the scheduled hour by the presiding officer, Walter Sohl, pursuant to notice posted.

#### PUBLIC COMMENT

2. There were no public comments received by the Board of Directors.

### **APPROVAL OF MINUTES**

3. A motion was made by Ed Reed and seconded by James Pate to approve the minutes of September 25, 2023 Regular meeting. The motion carried unanimously.

### DISCUSS AND TAKE ACTION TO ACCEPT INDEPENDENT FINANCIAL AUDIT SERVICES PROPOSAL FROM ADRIAN WEBB ASSOCIATES TO PERFORM 2022-2023 FISCAL YEAR AUDIT

4. After discussion a motion was made by Ed Reed and seconded by Walter Sohl to approve Adrian Webb Associates to perform the 2022-2023 fiscal year audit. The motion carried unanimously.

### <u>DISCUSS AND TAKE ACTION TO AWARD NORTH WASTEWATER TREATEMENT PLANT FENCE</u> <u>REPLACEMENT TO BIG III SERVICE, LTD</u>

5. After discussion a motion was made by Walter Sohl and seconded by James Pate to award and authorize District Manager, Scott Mack to sign a contract with Big III Services for the amount of \$57,500.00 for the North Wastewater Treatment Plant fence replacement. The motion carried unanimously.

## DISCUSS AND TAKE ACTION TO AUTHORIZE THE DISTRICT MANAGER TO EXECUTE A PIPELINE EASEMENT ON BEHALF OF THE DISTRICT WITH THE PORT OF CORPUS CHRISTI AUTHORITY

6. After discussion a motion was made by Ed Reed and seconded by Walter Sohl to authorize District Manager, Scott Mack to sign a contract to execute a pipeline easement on behalf of the District with the Port of Corpus Christi Authority. The motion carried unanimously.

# DISCUSS AND TAKE ACTION TO DEEM ONE 1995 FORD F600 DUMP TRUCK AS SURPLUS AND TO AUTHORIZE THE DISTRICT TO PUBLISH NOTICE AND OBTAIN SEALED BIDS TO DISPOSE THE VEHICLE AS SCRAP

7. After discussion a motion was made by Walter Sohl and seconded by Ed Reed to authorize the District to deem one 1995 Ford F600 dump truck as surplus and publish notice and obtain sealed bids to dispose of scrap. The motion carried unanimously.

### FINANCIAL REPORT

8. Finance Director, Larry Mendoza reported on the current financial status of the District.

### MANAGER REPORT

9. District Manager, Scott Mack reported on maintenance and operations of the District.

#### **ADJOURN**

10. As there was no further business to come before the Board of Directors, a motion was made by Walter Sohl, seconded by Ed Reed and approved to adjourn.

NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 4

ATTEST:

James Pate, its Secretary Pro Tem

By Walter Sohl its Vice Preside